

Rocklin Unified School District

2615 Sierra Meadows Drive, Rocklin, CA 95677
(916) 624-2428 / www.rocklinusd.org



Job Description

POSITION TITLE: School Health Nurse

SALARY PLACEMENT: Certificated Salary Schedule

SUMMARY:

The School Health Nurse provides for the individual health needs of students; incorporates health care plans directed by physicians; complies with the laws relating to student health, including parental and guardian consent; provides appropriate care for ill, medically fragile and/or injured students; provides health information and serves as a resource to teachers, staff, and administrators, and identifies health problems for referral for proper treatment.

SUPERVISOR:

This position reports directly to the Associate Superintendent of Elementary Education and Educational Services and Health Services Supervisor.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

May include but are not limited to:

1. Conducts programs (e.g., health screening, education, etc.) for the purpose of complying with the law.
2. Screens vision and hearing in cooperation with classroom teacher.
3. Facilitates and oversees Medi-Cal billing for Health Services
4. Screens for scoliosis at appropriate grade levels.
5. Rechecks and refers students requiring further medical attention for the purpose of providing needed medical/dental treatment, counseling, etc.
6. Develops health care plans for the purpose of addressing students' health needs and implementing health care directions from parents and/or physicians.
7. Maintains health care plans, medical emergency cards, records (e.g., mandated screening, etc.) for the purpose of providing information required by legal and professional standards.
8. Prepares documentation (e.g., student health history, current health status, etc.) for the purpose of providing written support and/or conveying information.
9. Participates in the evaluation of students with learning problems.
10. Participates in special education admissions, dismissals, and annual evaluation committees. Collaborates with staff, parents, students, health care providers, and/or other agencies for the purpose of promoting needed treatment, securing information, and complying with legal requirements.
11. Records health history and evaluates the child's health status referring to and conferring with outside health resources as indicated.
12. Counsels with students, parents, teachers, and others regarding health problems.
13. Assesses situations involving students' safety, abuse (physical, sexual, drug) and other health related issues for the purpose of identifying problems, referring for proper treatment, and complying with legal requirements.

14. Provides physical assessment, orthopedic screening, developmental assessment and other extended role functions in selected cases.
15. Reports incidents (e.g., fights, suspected child abuse, suspected substance abuse, etc.) for the purpose of maintaining student's personal safety, a positive learning environment, and adhering to Education Code, district, and/or school policies.
16. Provides training on various health related subjects (e.g., CPR, disaster preparedness, child abuse, health education, etc.) for the purpose of acting as a resource to students, teachers, and other school personnel on such issues.
17. Reports students with contagious diseases to local public health authorities for the purpose of minimizing infection and complying with the law.
18. Works with school and health department in developing and implementing policies, programs, and procedures for communicable disease control.
19. Participates in the evaluation and selection of instructional materials for health and health-related areas.
20. Prepares and submits related federal, state, and county reports on or before due dates.
21. Supervises and administers first aide, medication and specialized medical treatment for the purpose of providing appropriate care for ill, medically fragile, and/or injured children.
22. Directs health aides for the purpose of providing an effective school health program.
23. Assists other personnel as may be required for the purpose of supporting them in the completion of their work activities.
24. Perform related duties as assigned.

KNOWLEDGE OF:

- Child development
- Common childhood health problems
- Health care agencies and resources
- Public school operations
- Materials and methods of health education

ABILITY TO:

- Ability to work with minimum supervision and to adapt to a variety of settings
- Ability to function as a team member
- Ability to interpret school health program to administrators, teachers, parents and community
- Ability to counsel pupils, teachers, and parents regarding health needs and functions
- Ability to give specialized instruction to school children.

EDUCATION:

Combination of education and training equivalent to four years of college with focus in nursing and health services in the context of education.

EXPERIENCE:

Related experience in nursing, health education or related field and at least three years of health professional experience.

CERTIFICATES, LICENSE, REGISTRATIONS:

Valid California Driver's License

Valid American Red Cross Community CPR and Standard First Aid Instructor Certificate.

Current Registered Nurse License

Preliminary or Professional Clear School Nurse credential and/or ability and willingness to obtain in the first year of employment

PHYSICAL REQUIREMENTS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Medical Category I:

1. The position requires normal physical strength and endurance for standing sitting bending or walking.
2. Work assignments are normally located in a work environment with a light physical work and requires light physical effort.
3. Lifting 25 pounds maximum or carrying any object weighing over 15 pounds.

WORK ENVIRONMENT

The work environment is a combination of office and/or school health center environment representative of those an employee encounters while performing the essential functions of this job.

Adoption Date: August 1, 1990

Revised: November 4, 1992

Revised: June 3, 1997

Revised: August 1, 2023

Adoption Date: September 6, 2023

The Rocklin Unified School District is committed to equal opportunity for all individuals. District programs, activities and services shall be free from unlawful discrimination, harassment, intimidation, and/or bullying based on actual or perceived characteristics of race, color, ancestry, nationality, immigration status, age, ethnicity, religion, marital status, medical information, mental or physical disability, sex, sexual orientation, gender, gender identity, gender expression, genetic information, or any other legally protected status or association with a person or group with one or more of these actual or perceived characteristics. For inquiries/complaints, contact our Associate Superintendent of Secondary Education or Director of Personnel Services at (916) 624-2428 or by email at titleixcoordinator@rocklinusd.org.

The Rocklin Unified School District maintains a tobacco-free, drug-free environment.